



TELANGANA STATE COUNCIL OF HIGHER EDUCATION HYDERABAD

DEPARTMENT OF TECHNICAL EDUCATION

# TSICET- 2018

## DETAILED NOTIFICATION

### PAYMENT OF PROCESSING FEE, CERTIFICATE VERIFICATION AND OPTION EXERCISE FOR WEB BASED COUNSELLING

The eligible and qualified candidates of TSICET-2018 desirous of seeking admission into MBA and MCA Courses are informed that the payment of Processing Fee, Certificate Verification and Option Exercise will commence as per the schedule given below. For details of procedure to be followed and other relevant information please read instructions to the candidate placed in the website <https://tsicet.nic.in>

#### WHO CAN APPLY:

- Candidates who had qualified in TSICET-2018 and who secured 50% (for OC) and 45% (for others) in aggregate marks Degree or its equivalent Examination.

#### ATTENTION TO NOT QUALIFIED NOT APPEARED TSICET -2018 MINORITY CANDIDATES :

- Minority candidates (Muslim / Christian) who have not qualified or not appeared in TSICET -2018 and who secured 50% (for OC) and 45% (for others) in aggregate marks Degree or its equivalent Examination will be considered for the leftover seats in respective minority colleges, if any, after exhausting all the qualified Minority candidates of TSICET-2018 in final phase of counselling. **However, these candidates are not eligible for Fee Reimbursement Scheme.** For procedure to apply to this category please visit the website <https://tsicet.nic.in>.

#### SCHEDULE:

S. No	Details	Dates
1	Online filing of Basic Information and Payment of Processing Fee	30-06-2018 to 04-07-2018
2	Certificate Verification	02-07-2018 to 04-07-2018
3	Exercising Options after Certificate Verification	02-07-2018 to 05-07-2018
4	Freezing of options	05-07-2018
5	Provisional Allotment of seats	07-07-2018
6	Payment of Tuition Fee and self-reporting by the candidates through website	07-07-2018 To 12-07-2018
7	Reporting at the allotted college	12-07-2018
8	Commencement of class work	16-07-2018

### **ELIGIBILITY FOR ADMISSION:**

- Candidate shall be an Indian National.
- Candidate should belong to the State of Telangana /Andhra Pradesh as defined in G.O.(P).No. 646, Education (w) Dept., dated 10-07-1979 and its subsequent amendments.
- However maximum eligible age for obtaining a scholarship is 30 years for OC candidates and 34 years for other candidates as on 01-07-2018 as per the guidelines prescribed in Memo No. 10537/SW(Edn.2)/2011,dated: 20-10-2012 and further guidelines issued from time to time by Social Welfare (Edn.) Department shall apply.
- The candidate seeking admission
  - **For MBA:** Should have passed Recognized Bachelors Degree Examination of minimum three years duration except Oriental Languages
  - **For MCA:** Should have passed Recognized Bachelors Degree Examination of minimum three years duration (except Oriental Languages) with Mathematics at 10+2 level.
- The qualifying Degree obtained by distance mode program should have recognition by Joint Committee of UGC, AICTE and DEC/DEB.
- Mere appearing for TSICET-2018 and obtaining a rank does not entitle a candidate to be considered for admission automatically unless the candidate fulfils the requirements laid down for admissions.

### **PAYMENT OF PROCESSING FEE:**

- Visit website <https://tsicet.nic.in> and click on the link "**PAYMENT OF PROCESSING FEE**"
- Register by entering
  - Registration Number given on TSICET-2018 Hall Ticket.
  - TSICET-2018 Examination Hall Ticket Number.
  - Date of Birth as mentioned in the SSC Marks Memo.
- The Basic Information Form is displayed. Fill in the details regarding, Mobile No and Email Address. Also fill the details of Caste Certificate and Income Certificate application Number issued by MeeSeva, if applicable.

- Update the information and pay the Processing Fee of Rs. 600/- (for SC/ST) and Rs. 1200/- (for others) through online payment (Credit Card / Debit Card / Net Banking) before attending for the Certificate Verification. Without payment of Processing Fee, the candidate is not permitted to attend for Certificate Verification.
- Download the list of colleges / courses / districts from the website <https://tsicet.nic.in>
- Take the printout of Manual Option Entry Form from the website.
- Consult Parents / Experts and prepare Manual Option Entry Form as per your preference duly writing institution code, course code and district code. This is for your convenience and to avoid mistakes and save time while entering web options.

**TUITION FEE TO BE PAID:**

- The Tuition Fee particulars and seats available under Convenor Quota college wise will be made available on the website <https://tsicet.nic.in> well before the commencement of option entry.
- The Fee reimbursement for eligible candidates is subject to the guidelines issued by the Government from time to time.

**CERTIFICATES TO BE PRODUCED BY THE CANDIDATES (AT THE TIME OF CERTIFICATE VERIFICATION) :**

All original certificates and 1 set of Xerox copies of the following.

- TSICET -2018 Rank Card.
- TSICET -2018 Hall Ticket.
- Aadhar Card.
- S.S.C or its equivalent Marks memo.
- Intermediate or its equivalent Memo-Cum-Pass Certificate
- Degree Memorandum of marks.
- Degree Provisional Pass Certificate.
- Study or Bonafide Certificate from IX class to Degree.
- Transfer Certificate (T.C).
- Income Certificate issued on or after 01-01-2018 by competent authority, if applicable.
- Caste Certificate issued by competent authority, if applicable.
- Residence Certificate of candidate for a period of 7 years preceding to qualifying examination in case where the candidate has no institutionalized education.

➤ In respect of Non-Local candidates in order to consider them for allotment under unreserved seats the following certificates needs to be submitted.

- Residence Certificate: Candidates who has resided in the State for a total period of 10 years excluding periods of study outside the State ; or either of whose parents have resided in the State for a total period of 10 years excluding periods of employment outside the State.

(OR)

- Employer Certificate : Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, local bodies , Universities and other similar Quasi Public Institutions within the State at the time of applying for TSICET -2018 Examination.

### **CERTIFICATE VERIFICATION SCHEDULE**

**During Certificate Verification the candidates Aadhar details (Finger Print Biometric) shall be verified with UIDAI (Unique Identification Authority of India) at the Help Line Centers. Therefore it is mandatory for the candidate to attend for Certificate Verification.**

### **A. DECENTRALISED CERTIFICATE VERIFICATION SCHEDULE**

Schedule for all locations (other than Hyderabad and Warangal)

<b>CERTIFICATE VERIFICATION[ Ranks called]</b>			
<b>DATE</b>	<b>REPORTING TIME</b>	<b>FROM</b>	<b>TO</b>
02-07-2018	09:00 A.M.	1	4000
	11:30 A.M.	4001	8000
	02:00 P.M.	8001	12000
	03:30 P.M.	12001	16000
03-07-2018	09:00 A.M.	16001	20000
	11:30 A.M.	20001	24000
	02:00 P.M.	24001	28500
	03:30 P.M.	28501	33000
04-07-2018	09:00 A.M.	33001	37000
	11:30 A.M.	37001	41000
	02:00 P.M.	41001	45500
	03:30 P.M.	45501	Last

### **SCHEDULE FOR HYDERABAD AND WARANGAL.**

- The ranks are distributed Help Line Centre wise. See the **Annexure-I** for Distribution of Ranks Help Line Centre wise and attend for Certificate Verification accordingly.

**NOTE:**

- PH (Physically Handicapped), CAP (Children of Armed Personnel), NCC (National Cadet Corps) should attend the Certificate Verification only at **Sankethika Vidya Bhavan, Masab Tank, Hyderabad**, as per the dates given in the Centralised Certificate Verification Schedule. See **Annexure-II**.
- Immediately after Certificate Verification, the Login Id will be sent to the candidates Registered Mobile Number. All the messages / OTPs / Allotment details etc., will be sent to the Registered Mobile Number, hence you are advised to keep the mobile with you till the end of admission process.

**B. CENTRALISED CERTIFICATE VERIFICATION**

(for PH, CAP and NCC) only at Sankethika Vidya Bhavan, Masab Tank, Hyderabad)

DATE	CATEGORY	REPORTING TIME	RANKS CALLED	
			FROM	TO
02-07-2018	PH(V), PH(H)	09:00 A.M.	1	LAST
	CAP	10:00 A.M.	1	25000
	PH(O)	10:30 A.M.	1	LAST
	CAP	01:30 P.M	25001	LAST
03-07-2018	NCC	09:00 A.M.	1	6000
	NCC	11:30 A.M.	6001	12000
	NCC	01:30 P.M.	12001	18000
	NCC	03:00 P.M.	18001	25000
04-07-2018	NCC	09:00 A.M.	25001	31000
	NCC	11:30 A.M.	31001	37000
	NCC	01:30 P.M.	37001	43000
	NCC	03:00 P.M.	43001	LAST

**PH - (V)**-Visually Handicapped.

**PH - (H)**-Hearing impaired Handicapped.

**PH-(O)**-Orthopedically Handicapped.

**NCC**- National Cadet Corps.

**CAP**- Children of Armed forces Personnel.

**It is informed that other certificates of these candidates will also be verified on the dates mentioned above along with Special Reservation category Certificates (for PH,CAP, NCC) only at Sankethika Vidya Bhavan, Masab Tank, Hyderabad.**

### **Certificates to be produced by PH/CAP/NCC /Minority Candidates:**

- **PH**-Certificate issued by District Medical Board. Candidates with 40% and above disability are only eligible.
- **CAP**- Certificate issued by Zilla Sainik Welfare Officer, Identity card and Discharge book ( in case of Ex-Service men) and Service Certificate (in case of inservice men) issued by Competent Authority for verification. **Candidates whose parents are domiciled in the State of Telangana based on the permanent address/home town declared by them while joining the service and as recorded in their Service Register are alone eligible to be considered under "CAP" Category.**
- **NCC** - Certificates issued by competent authorities.
- **Minorities:** SSC TC containing Minority Status or Certificate from the Head Master.

### **ATTENTION TO SPORTS AND GAMES CATEGORY CANDIDATES:**

The Sports Authority of Telangana State (SATS) has informed that the Government have constituted a Committee, to evolve foolproof system for formulation of admission in Engineering, Medical, Agricultural and other professional courses under sports quota with an objective criteria for preparing the priority list and the games to be taken into consideration in future. In the said circumstances the SATS is not verifying Sports and games certificates. Hence the candidates claiming the reservation under sports and games are not being called for Certificate Verification. However, they can attend for General Certificate verification as per the schedule mentioned.

### **PROCEDURE FOR EXERCISING OPTIONS:**

- Read the **Instructions to candidates** placed in the website <https://tsicet.nic.in> for user manual.
- The candidates can exercise options from Home / Internet Centre / HLC.
- If the candidate is exercising options from Internet Centre make sure that proper logout is done after saving the options to avoid manipulation of the password by the Internet Centre person.
- Generate the Password by clicking on **Candidates Registration** link in the website.
- Do not share the password with others.

- After successful password generation, Login with the details under the link **Candidates Login** and enter OTP as received onto registered Mobile Number after Login.
- Refer the Manual Option Entry Form prepared by you and enter the options in the website.
- Candidates are advised to exercise options carefully in the order of priority. The order of priority of options is the important criteria in securing the seat.
- Candidate has to exercise as many options as possible to avoid disappointment of not getting a seat.
- Candidates / Parents are advised to exercise as many number of options as possible to avoid disappointment in not getting a seat, while exercising the options, every care needs to be taken in selecting the college and Branch as per the choice of the candidates.
- Candidate can exercise and modify the options any number of times within the scheduled dates.
- Take a printout of final options saved for reference.

#### **ALLOTMENT OF SEATS:**

- The provisional allotment of seats will be made on **07-07-2018** and will be placed in the website <https://tsicet.nic.in>.
- For downloading the candidate's **provisional allotment order, enter the ROC Form Number, TSICET Hall Ticket Number, Password and Date of Birth in Candidate login in <https://tsicet.nic.in> .**
- Pay the Tuition Fee mentioned in the Provisional allotment order through online (Credit Card / Debit Card/ Net Banking ) with in the prescribed time and self report through online system in candidates login and take admission number to confirm the provisionally allotted seat. Take the printout.
- The candidates with zero Tuition Fee mentioned on provisional allotment order shall perform the self reporting with in the prescribed time through online system in candidates login and take admission number to confirm the provisionally allotted seat. Take the printout.

- If the candidate does not pay the prescribed Tuition Fee within the schedule mentioned, the provisional allotted seat automatically stands cancelled and he / she shall not have any claim on the provisionally allotted seat.
- After payment of the Tuition Fee, if the candidate cancels the provisionally allotted seat through online on or before commencement of second phase of counselling full Tuition Fee paid will be refunded.
- Follow the further instructions printed on the provisional allotment order.
- If the candidate cancels his / her admission will forfeit the Tuition Fee paid as mentioned below.
  - **50% after second phase and 100% after spot admission notification.**

Date :22-06-2018  
Hyderabad

1/tsicet2018

Sd/-Navin Mittal, IAS  
Convenor, TSICET- 2018 & CTE